



## Notice of meeting of

### Health Overview & Scrutiny Committee

**To:** Councillors Boyce (Chair), Fraser, Holvey, Kirk,  
Simpson-Laing, Sunderland and Wiseman (Vice-Chair)

**Date:** Wednesday, 3 November 2010

**Time:** 5.00 pm

**Venue:** The Guildhall, York

## AGENDA

- 1. Declarations of Interest** (Pages 3 - 4)  
At this point Members are asked to declare any personal or prejudicial interests they may have in the business on this agenda. A list of general personal interests previously declared are attached.
- 2. Minutes** (Pages 5 - 10)  
To approve and sign the minutes of the last meeting of the Committee held on 22 September 2010.
- 3. Public Participation**  
At this point in the meeting, members of the public who have registered their wish to speak regarding an item on the agenda or an issue within the Committee's remit can do so. The deadline for registering is **5:00 pm on Tuesday 2 November 2010**.
- 4. Short Term Measures in Response to Financial Pressures**  
Jayne Brown, Chief Executive at NHS North Yorkshire and York will be in attendance at the meeting to give a verbal update on short-term measures being implemented in response to ongoing financial pressures evident within the local health economy.

- 5. Transfer of Mental Health, Learning Disability and Substance Misuse Services** (Pages 11 - 14)  
To consider a report from NHS North Yorkshire and York which will update the Committee on the transfer of Mental Health, Learning and Disability and Substance Misuse Services. The Assistant Director – Vulnerable People at NHS North Yorkshire and York will be in attendance at the meeting to present the report.
- 6. Proposed Scrutiny Topic on Carers** (Pages 15 - 20)  
This report asks Members to consider whether they wish to undertake a scrutiny review in relation to carers.
- 7. Work Plan** (Pages 21 - 28)  
Members are asked to review the Committee's work plan for 2010/11. Extracts from the Forward Plan are included for Members' information.
- 8. Urgent Business**  
Any other business which the Chair considers urgent under the Local Government Act 1972

Democracy Officer:

Name: Jill Pickering

Contact Details:

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For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details are set out above

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- ensure that what you want to say speak relates to an item of business on the agenda or an issue which the committee has power to consider (speak to the Democracy Officer for advice on this);
- find out about the rules for public speaking from the Democracy Officer.

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### Further information about what's being discussed at this meeting

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### **Holding the Executive to Account**

The majority of councillors are not appointed to the Executive (40 out of 47). Any 3 non-Executive councillors can 'call-in' an item of business from a published Executive (or Executive Member Decision Session) agenda. The Executive will still discuss the 'called in' business on the published date and will set out its views for consideration by a specially convened Scrutiny Management Committee (SMC). That SMC meeting will then make its recommendations to the next scheduled Executive meeting in the following week, where a final decision on the 'called-in' business will be made.

### **Scrutiny Committees**

The purpose of all scrutiny and ad-hoc scrutiny committees appointed by the Council is to:

- Monitor the performance and effectiveness of services;
- Review existing policies and assist in the development of new ones, as necessary; and
- Monitor best value continuous service improvement plans

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- Public libraries get copies of **all** public agenda/reports.

**HEALTH OVERVIEW AND SCRUTINY COMMITTEE****Agenda item I: Declarations of interest.**

Please state any amendments you have to your declarations of interest:

Councillor Fraser	Governor of York Hospitals NHS Foundation Trust Member of the retired section of Unison Member of the retired section of UNITE the TGWU ACTS section
Councillor Holvey	Partner was a student nurse at the University of York and a professional member of the NHS
Councillor Kirk	Governor of York Hospitals NHS Foundation Trust
Councillor Simpson-Laing	Member of Unison An employee of Relate Works for the Disabilities Trust Member of York Healthy City Board
Councillor Wiseman	Member of York Healthy City Board Public Member of York Hospitals NHS Foundation Trust

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City of York Council

Committee Minutes

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MEETING	HEALTH OVERVIEW & SCRUTINY COMMITTEE
DATE	22 SEPTEMBER 2010
PRESENT	COUNCILLORS BOYCE (CHAIR), FRASER, KIRK, SIMPSON-LAING AND WISEMAN (VICE-CHAIR)
IN ATTENDANCE	ALAN ROSE – YORK HOSPITALS NHS FOUNDATION TRUST HELEN MACKMAN – YORK HOSPITAL GOVERNOR ANNIE THOMPSON –LINKS PARTNERSHIP CO-ORDINATOR GRAHAM PURDY – NHS NORTH YORKSHIRE AND YORK GREG MCGRATH – NHS NORTH YORKSHIRE AND YORK CHARLES MILLS – NHS NORTH YORKSHIRE AND YORK ELIZABETH HOULTON - NHS NORTH YORKSHIRE AND YORK STEVE PAGE – YORKSHIRE AMBULANCE SERVICE HELEN HUGILL – YORKSHIRE AMBULANCE SERVICE MARK INMAN – YORKSHIRE AMBULANCE SERVICE GEORGE WOOD – YORK OLDER PEOPLE’S ASSEMBLY JOHN YATES – YORK OLDER PEOPLE’S ASSEMBLY PETE DWYER - CYC KATHY CLARKE - CYC JUDY KENT - CYC
APOLOGIES	COUNCILLORS HOLVEY AND SUNDERLAND

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**16. DECLARATIONS OF INTEREST**

Members were invited to declare at this point in the meeting any personal or prejudicial interests they might have in the business on the agenda. Other than the standing interests no further interests were declared.

**17. MINUTES**

Arising out of consideration of the minutes of the Committee’s meeting on 20 July the Chair requested an update in relation to agenda item 14 – Joint Vision for Older People’s Health and Social Care in York.

Officers confirmed that the Executive Member for Health and Adult Social Services had taken the Committee’s comments into consideration at his Decision Session on 27 July. It was reported that he had agreed to amend the language and some of the wording in paragraph 8.6. Officers confirmed that they would circulate copies of the finalised report to Members by email.<sup>1</sup>

RESOLVED: That the minutes of meetings of the Committee held on 7 and 20 July 2010 be approved and signed by the Chair as correct records.

Action Required

1. Circulate final report.

TW

**18. PUBLIC PARTICIPATION**

It was reported that there had been one registration to speak at the meeting under the Council's Public Participation Scheme. Details of the speaker are set out under the individual agenda item.

**19. SIX MONTHLY UPDATE FROM YORKSHIRE AMBULANCE SERVICE**

The Committee received a presentation from representatives of the Yorkshire Ambulance Service on their forthcoming priorities, challenges and successes.

The Director of Standards and Compliance, presented an update on Accident and Emergency response standards and referred to recent improvements. He also reported on improvements in the patient transport service and clinical quality to meet the Care Quality Commission standards. In respect of national standards he stated that the Service was leading the way for safeguarding in ambulance services and were best in the country for infection prevention and control.

The Service and Quality Improvement Manager explained how this reflected locally. She confirmed that demand was increasing, NHS North Yorkshire and York had anticipated in the region of 33,508 calls being made to the service but the actual number had been 35,540 a variance of 6.1%.

The Locality Manager for York for the Yorkshire Ambulance Service (YAS) reported details of recent success and achievements in the service, which included:

- A Controlled Drugs role out on 5 July 2010
- The roll out of airwaves digital radio in February 2010
- Purchase of 3 new ambulances in the York area with LifePak 15 defibrillators
- New York Ambulance Station
- The introduction of falls and diabetic care pathways

Members questioned a number of points arising from the presentation including:

- In relation to clinical standards mention was made of liaison with the PCT. What sort of liaison would be undertaken when there was no longer a PCT? YAS representatives reported that this had been flagged as a potential danger.
- Care pathways for patients and their identification to avoid any unnecessary distress for the patient or their families



- Concern that any under performance in the rural areas of North Yorkshire would not be improved at the expense of urban areas such as York.

The Chair thanked the representatives of the Ambulance Service for their attendance and informative presentation.

RESOLVED: That the six month update be received and noted.

REASON: To update the Committee on the work of the Yorkshire Ambulance Service.

## **20. PROPOSED SCRUTINY TOPIC ON POST MATERNITY SERVICES**

Consideration was given to a report, which set out details of information requested at a previous meeting. This related to services provided to new mothers and newborn children, work undertaken by health visitors and at Children's Centres and the numbers accessing these services.

The Committee were reminded that this scrutiny topic had been submitted by Cllr Wiseman and questioned whether the way health visitors currently worked in York allowed them to offer a full and effective service to mothers and their babies from birth to six months.

Members were asked to consider whether the information received to date indicated any gaps in service provision. Members were also reminded that NHS North Yorkshire and York were currently undertaking a review of this service themselves.

Representatives from NHS North Yorkshire and York were in attendance at the meeting to present the answers to the specific questions requested by Members at their last meeting and to answer any further questions. They also circulated a copy of the Personal Child Health Record known as the 'red book' which was handed to new mothers whilst still in hospital and which would hold all the child's health records.

Members further questioned the representatives in relation to a number of points including:

- If the new mother did not attend the 6-8 week Universal check, was this followed up and when was the next statutory check
- Was any additional support offered to single parents
- Further details in relation to drop in centres in rural wards and whether the time allocation was sufficient
- Confirmation that the concerns of any health professional would be passed onto other agencies

Following further discussion Members thanked the representatives for their attendance and comprehensive information and comments. They confirmed that following the additional information received that they would not be pursuing this review.

RESOLVED: That the scrutiny topic on post-maternity services not be progressed to review for the reasons set out above.

REASON: To address the registered scrutiny topic.

**21. 2010/11 FIRST QUARTER MONITORING REPORT - FINANCE AND PERFORMANCE IN ADULT SOCIAL SERVICES**

Consideration was given to a report which detailed the latest performance for 2010/11 and forecast the outturn position by reference to the service plan, the budget and the performance indicators for all of the relevant services falling under the responsibility of the Director of Adults Children and Education.

The report highlighted early financial pressures of £1,349k in respect of take up of direct payments, which it was reported were likely to increase with the personalisation of services. It also arose from a higher number of referrals for Independent Residential and Nursing Care and agency staff costs.

Members questioned the percentage of the budget involved in the use of agency staff in Elderly Persons Homes.

Officers confirmed that they would continue to track progress in all areas but that there were still significant pressures although this was only the first financial monitor of the year.

RESOLVED: That the first quarter monitoring report in respect of Adult Social Services be received and noted.

REASON: To update the Committee on the latest financial and performance position for 2010/11.

**22. FINAL REPORT OF THE CHILDHOOD OBESITY TASK GROUP**

The Committee considered the final report of the Childhood Obesity Scrutiny Review, which had looked to address whether current service provision was effectively reducing childhood obesity in the city.

The Scrutiny Officer presented the report, which recommended that a dedicated lead officer based within the City of York Council would be responsible for promoting and leading on the childhood obesity agenda. The Committee were asked to reconsider the Task Group's recommendation in the light of the implications contained within the final report.

Members felt that the recommendation should stand if the Task Group and the Scrutiny Committee were serious about reducing childhood obesity within the city.

The Health Improvement Manager at NHS North Yorkshire and York was in attendance at the meeting and, congratulated the Task Group on their comprehensive review which had involved a number of stakeholders. He

confirmed that when the Task Group's work had commenced the Healthy City Board and various stakeholders had undertaken part of the role proposed for the dedicated officer. He stated that his work also involved parts of this role. He went onto report a number of interim figures from the National Child Measurement Programme, although not yet validated, which showed an encouraging downward trend in childhood obesity figures.

Following further discussion it was

RESOLVED: i) That the final report and recommendation arising from the childhood obesity scrutiny review be approved as submitted to the Health and Overview and Scrutiny Committee for consideration by the Executive subject to the following amendment:

In paragraph 89 delete the words 'eating the wrong foods' and replace with 'eating too much energy'.

ii) That the Health Overview and Scrutiny Committee be informed of the Executive's decision.<sup>1</sup>

REASON: To address the concerns set out within the original topic registration form.

Action Required

1. Refer recommendations to the Executive

TW

**23. CONSULTATION ON THE GOVERNMENT WHITE PAPER 'EQUITY AND EXCELLENCE: LIBERATING THE NHS'**

The Committee considered an early draft of a report to the Executive on 5 October in relation to the Government Health White Paper 'Equity and Excellence: Liberating the NHS'. In particular those items that had most impact for the Local Authority. The report also included an early draft of the council response to the consultation.

John Yates spoke on behalf of the Older People's Assembly. He stated that he had examined the White Paper but had found it difficult to ascertain how the public could get involved, as the proposals appeared to have a massive affect on the way services would be delivered in future. He stated that much of the information was not in an easily understood format and that the involvement of patients and the public had been understated. He stated that the proposals once again appeared to adopt the old top down approach.

Officers reported the views of the Healthy City Board on the proposals for member's information.

Members confirmed their general support for the proposals but also expressed a number of concerns including:

- That the White Paper appeared to have been written from an urban rather than a rural perspective.

- It appeared that General Practitioners surgeries could be members of more than one consortia, which could then be covered by different Health Trusts and therefore not relate to local authority boundaries or health provider catchment areas.
- There could be conflicts of interest if the role and powers of the Scrutiny Committee were brought within the remit of the Health and Wellbeing Board.
- Concerns about the membership and size of the Health and Wellbeing Board and whether the Leader or Elected Mayor would be the most appropriate representative in relation to political balance.
- Serious concerns that both the cost of the proposals and their implementation could add up to more than existing services.

Officers thanked the Committee for their comments, which would be incorporated in the report to the Executive for consideration at their meeting on 5 October 2010.

RESOLVED: That subject to the inclusion of the Committee's comments as outlined above in the final report to the Executive the Committee note the report and draft response at Annex B to the White Paper.

REASON: To give voice to the Health Overview and Scrutiny Committee's views on the White Paper and associated consultation documents.

#### **24. WORK PLAN AND FORWARD PLAN EXTRACTS**

Consideration was given to the Committee's work plan for 2010/11 together with relevant extracts from the Forward Plan.

The Scrutiny Officer updated Members on the Executives consideration of the Joint Strategic Needs Assessment for York the previous day. It was agreed that copies of the report would be sent to Members for their information.<sup>1</sup>

RESOLVED: That the work plan be approved subject to the addition/amendment of the following items:

REASON: In order to progress the work of the committee.

#### Action Required

1. Circulate copies of the report

TW

CLLR B BOYCE, Chair

[The meeting started at 5.00 pm and finished at 7.15 pm].



**North Yorkshire and York**

**Meeting Date: 3 November 2010**

**Title of Paper:**

**Update to City of York OSC - Transforming Community and Mental Health, Learning Disabilities and Substance Misuse Procurement Exercise**

**Transfer of Mental Health, Learning Disability and  
Substance Misuse Services**

As part of the Transforming Community Services work plan, the Board of NHS North Yorkshire and York agreed that PCT based Mental Health Services, Learning Disabilities and Substance Misuse services would be formally tendered. The PCT is now working with the Yorkshire and Humber Commercial Procurement Collaborative (CPC) to take forward that process and has agreed the specification for this arrangement. The total value of the services being tendered is circa £55 million (per annum).

A transfer project team has been established and meets regularly to oversee the project. It is a multi agency project group and includes adults' and children's service representatives from North Yorkshire County Council and City of York Council. Chairs of the relevant Practice Based Commissioning (PbC) groups have been contacted and invited to attend the mental health project meetings.

The project management team also consists of a dedicated project manager and a procurement specialist who will be working closely with the PCT to deliver the procurement objectives and mobilisation of services.

The PCT formally launched the tender process on 6 August 2010 at the Galtres Centre and work is now on going to procure services in line with current EU Procurement Legislation and UK Law.

The first stage of the process commenced with expressions of interest from Providers through a Pre Qualifying Questionnaire (PQQ), which had to be submitted by 31 August 2010. This stage concluded on 20 September 2010 following which the project team will shortlist from the bidders who submitted a PQQ.

## The Project Team

The members of the project team are listed as follows:

Melanie Bradbury	Assistant Director, PCT
Steve Brooks	Senior Commissioning Manager, PCT
Sue Duxbury	Senior Finance Manager, PCT
Dr Martin Hawkins	Consultant in Public Health, PCT
Rachel Ingham Jones	Head of HR, PCT
Steve Mason	Head of Legal Services, PCT
Patrick Otway	Senior Contracts Manager, PCT
Paddy Pearce	Assistant Director Governance, PCT
Angela Wood	Assistant Director, IM&T
Seamus Breen	Assistant Director, NYCC
Kathy Clark	Assistant Director, CYC
Andrew Terry	Assistant Director Children, NYCC

## Independent Evaluation

Craig Harris, Associate Director Commissioning, NHS Manchester  
Maureen Burke, Nurse Consultant, Greater Manchester MH Trust

## Chair of Panel and Moderation

Kevin McAleese, Chair NHS North Yorkshire and York (also will Chair panel)  
Sue Metcalfe, Deputy Chief Executive, NHS North Yorkshire and York

The following members of NHS North Yorkshire and York Mental Health Services are involved in the development of the tender specification, but not in the evaluation and scoring of the bids:

Dr Jim Isherwood, Clinical Director, North Yorkshire and York Community and Mental Health Services (NYY CMHS)  
Stephen Dean, Head of HR, NYY CMHS  
John Clare, Associate Director, NYY CMHS  
Emma Henderson, Psychologist and Clinical Executive Member

## The Project Timetable

The project timetable is detailed below; however a vital stage is the development of the specification, which sets out the context of services being tendered, the local information including patient demographics and epidemiology. This overarching specification is supported by a sub set of service specifications for each mental health; learning disability and substance misuse service in each locality; approx. 40 supporting documents. The specification has been developed in partnership with key stakeholders; PbC, CYC and NYCC, healthcare providers and commissioners.

Milestones	Date
Mental Health Programme Board	17 September
PQQ Moderation – Shortlist decision made	20 September
Draft Specification v1 – Comments & Feedback	20 September
Notification of PQQ evaluation and results to bidders	21 September
Draft specification v2 – Comments & Feedback	24 September
Specification first stage sign off	29 September
Specification final sign off	1 October
Invitation to Tender (ITT) issued to Bidders	4 October
Deadline for receipt of ITT bids	17 November
ITT Training Day	17 November
ITT Evaluation (work-stream leads)	18 – 30 November
ITT First Stage Moderation	1 December
ITT Final Moderation & Decision	8 December
Board report submitted	10 December
Board Meeting – ratification of report recommendations	20 December
Bidders notified	22 December
Standstill period (10 days)	22 December – 14 January 2011
Finalise contract provision	17 January 2011

As part of the tender, the mental health services have been split into three 'localities' to capture as wide a competitive market as possible and also to reflect the natural flow of patients. The localities are:

- York, Selby and Tadcaster
- Harrogate (with outreach to Craven where appropriate)
- Hambleton and Richmondshire (with outreach to Scarborough Whitby Ryedale)

### Summary

The timescales for the tender and transfer of mental health services is extremely challenging, with a very significant amount of work to manage with very little room for slippage. The project team is overseeing the delivery of this tender and is working in partnership to ensure that the specification (s) for services meets the needs of patients and carers.

### Update Author:

Melanie Bradbury  
Assistant Director, Vulnerable People

5 October 2010

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## Health Overview & Scrutiny Committee

3<sup>rd</sup> November 2010

Report of the Head of Civic, Legal & Democratic Services

### Proposed Scrutiny Topic on Carers

#### Summary

1. This report asks Members to consider whether they wish to undertake a scrutiny review in relation to carers.

#### Background

2. At a recent training event Members were presented with a document 'an outline approach for proposed scrutiny reviews', which set out a new way of introducing possible scrutiny topics for review. This document sets out a series of basic questions to be answered. Members who attended the training session thought there would be merit in trialling this document rather than using the standard 'topic registration form'.
3. The Chair of the Committee had recently suggested that a scrutiny review on the subject of carers could be a possible piece of work for the Committee to undertake. The 'outline approach' questions have been used as a basis of briefly setting out the aims and expected outcomes of any review on this subject. In this instance and to aid debate the Chair of the Committee has completed the questions prior to the meeting, in draft form and in conjunction with relevant council officers and these are attached at Annex 1 to this report.

#### Consultation

4. To date consultation has taken place between the Chair of the Committee and the relevant council officers. If the proposed topic were to be progressed to review then further consultation would take place. Initial ideas of possible consultees are set out within Annex 1.

#### Options

5. Members have the following options:

**Option A**      Progress this topic to review

**Option B**      Do not progress this topic to review

## Analysis

6. Members are asked to consider the information attached at Annex 1 to this report. Should Members choose to progress this topic to review they would need to add into this document any additional information that they felt was required. This should include sufficient details to help Members scope and timetable any review that they choose to undertake and ideally this task should be undertaken at today's meeting. The finished document should also include answers to the following questions:
  - What do you want to do?
  - When do you want to do it?
  - How do you want to do it?
  - Who do you want to invite?
7. Alternatively the Committee may wish to set up a cross-party task group to undertake the scoping and timetabling as well as the review. If this is the preferred way forward then it is suggested that the task group meet informally with the relevant officers within the next few weeks to scope and timetable the review. This could then be presented to the Committee for approval at their December meeting.
8. If the Committee choose to agree a scope and timetable of any review at today's meeting it would mean that work could start on the actual review much sooner. However, the Committee would still need to decide whether they wished the work to be undertaken by a small cross-party task group or by the Committee as a whole.

## Corporate Priorities

9. The proposed topic is linked to the 'Healthy City' aspect of the Corporate Strategy 2009/2012.

## Implications

10. **Financial** – There are no financial implications associated with the recommendations in this report however implications may arise if the topic is progressed to review. There is a small budget of £500 allocated to any scrutiny review that is undertaken.
11. **Human Resources** – There are no Human Resources implications associated with the recommendations within this report however, should this topic be progressed to review implications may arise.
12. **Legal** – There are no known legal implications associated with the recommendations within this report however, should this topic be progressed to review implications may arise.

13. There are no other known implications associated with the recommendations within this report.

### **Risk Management**

14. There are no known risks associated with the recommendations within this report.

### **Recommendations**

15. Members are asked to:
- i. Consider whether they wish to progress this topic to review and if so;
  - ii. Consider scoping and timetabling the review at today's meeting
  - iii. Setting up a small cross-party task group to undertake the review

Reason: To address the topic set out in Annex 1 to this report

### **Contact Details**

**Author:**

Tracy Wallis  
Scrutiny Officer  
Scrutiny Services  
Tel: 01904 551714

**Chief Officer Responsible for the report:**

Andrew Docherty  
Head of Civic, Legal & Democratic Services  
Tel: 01904 551004

Report Approved

Date 20<sup>th</sup> October 2010

**Specialist Implications Officer(s)** None

**Wards Affected:**

All

For further information please contact the author of the report

### **Background Papers:**

None

### **Annexes**

**Annex 1** Draft outline approach for a proposed scrutiny review on carers

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## **DRAFT**

### **Outline Approach for a Proposed Scrutiny Review**

#### **What is the broad topic area?**

Carers' Support

#### **What is the specific topic area?**

How can carers be identified and given the information they need about available support?

#### **Our ambitions for the review: We will:**

- Understand good practice & what works well in other places
- What works well in York and what elements of good practice can we adopt from others
- What information is available to carers at the moment, is it presented in the right way, is it accessible at the right time
- Understanding how partners in York can work in a joined up way to improve information & identify carers

There is national & local evidence that if we do not identify and support carers there will be a future cost to the whole community. Carers are, both nationally & locally, an important element in supporting those who are cared for to retain their independence.

The proposed review is driven by both the national & local carers' strategy. It is hoped that a review into this matter will be able to:

- Raise awareness of carers
- Identify good practice that can then be applied in York
- Improve the information available to carers (which is an area that the Care Quality Commission have identified as being in need of improvement)
- Ensure the information provided is reaching the right people at the right time

#### **How well do we perform at the moment?**

Relevant Key indicator is NI135. At the moment we are performing well. In 2009/10 a total of 1473 carers received an assessment or review. The indicator is expressed as a % i.e. 24.64% of the number of customers receiving community based services. However, in the 2001 census, 17,009 carers were identified in York, but this is likely to be an underestimate of the total number of carers currently living in the City.

#### **Who and how shall we consult?**

York LINKs (confirm when their PACE report will be ready)  
York Carers Centre

York Carers Forum, CANDI, Young Carers Revolution, & other relevant voluntary and community groups  
Health sector (Hospital, PCT etc)  
Public  
Customer contact centres  
Other CYC Services and/or areas that may be able to identify carers  
Confirm what consultation has already been undertaken that will link in with this area

**Do we need any experts/specialists? (internal/external)**

Relevant CYC officers  
York Carers Centre  
Other Local Authorities  
Centre for Public Scrutiny (website)  
Princess Royal Trust for Carers (to look at good practice)  
Carers UK

**What other help do we need? E.g. training/development/resources**

Possible public event/drop in as part of any review

**How long should it take?**

4-5 months

**What will be the outcome of any review?**

- Better provision of information to carers
- A more joined up service
- Earlier and better identification of carers
- Improved carer recognition
- Awareness raising amongst appropriate members of staff across all partners

## Health Overview & Scrutiny Committee Work Plan 2010/11

Meeting Date	Work Programme
22 <sup>nd</sup> September 2010	<ol style="list-style-type: none"> <li>1. Quarter 1 Monitoring Report</li> <li>2. Final Report of the Childhood Obesity Task Group</li> <li>3. Six-Monthly Update from Yorkshire Ambulance Service</li> <li>4. Proposed Scrutiny Topic – Care for Mothers &amp; Their Children (0-6 Months)</li> <li>5. Consultation on Government White Paper</li> </ol>
3 <sup>rd</sup> November 2010	<ol style="list-style-type: none"> <li>1. Presentation from NHS North Yorkshire &amp; York - short term measures in response to financial pressures until March 2011</li> <li>2. Transforming Community Services: Transfer of Mental Health &amp; Learning Disability Services in York</li> <li>3. Potential Scrutiny Topic – Carers</li> </ol>
1 <sup>st</sup> December 2010	<ol style="list-style-type: none"> <li>1. Report and/or Attendance of the Executive Member for Health &amp; Adult Social Services</li> <li>2. Quarter 2 Monitoring Report</li> <li>3. Six-Monthly Update from York Hospitals Foundation Trust</li> <li>4. Presentation/Report from York Health Group – Proposed Community Orthopaedics Service for Selby/York</li> <li>5. Presentation/Introduction from the New Providers of Community Services (Outcome of Transforming Community Services)</li> <li>6. Children’s Cardiac Services in the region – proposed service changes [Dependent on the consultation release this may be slipped to the January 2011 meeting]</li> </ol>
19 <sup>th</sup> January 2011	<ol style="list-style-type: none"> <li>1. Update on Recommendations Arising from the Dementia Review</li> </ol>
2 March 2011	<ol style="list-style-type: none"> <li>1. Quarter 3 Monitoring Report</li> <li>2. Six – Monthly update from NHS North Yorkshire &amp; York</li> <li>3. <i>Six –Monthly update from Yorkshire Ambulance Service</i></li> </ol>

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## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 02/11/10

**Keyword:** Health, well-being and care;

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Childhood Obesity Scrutiny Review Final Report

**Description:** Purpose of report: To present the Executive with the final report arising from the Childhood Obesity Scrutiny Review

Members are asked to: Approve the recommendations arising from the review

**Wards Affected:** All Wards;

**Report Writer:** Tracy Wallis

**Deadline for Report:** 21/10/10

**Lead Member:** Councillor Jonathan Morley

**Lead Director:** Director of Adults, Children & Education

**Contact Details:** Tracy Wallis  
Tel: 01904 552062  
tracy.wallis@york.gov.uk

**Implications** Financial, Resources

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** Contact report author.

**Process:**

**Consultees:**

**Background Documents:** Committee Report for Childhood Obesity Scrutiny Review Final Report

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 08/11/10

FORWARD PLAN ITEM	
<b>Meeting:</b>	Executive Member for Health & Adult Social Services
<b>Meeting Date:</b>	23/11/10
<b>Keyword:</b>	Adult Social Care; Health;
<b>Item Type:</b>	Executive Member Decision - of 'Normal' importance
<b>Title of Report:</b>	Update on Implementation of Keyless Service
<b>Description:</b>	Purpose of report: To update the Executive Member on the implementation of the move to non-key holding services and provide a response to the petition heard at full Council on 7 October 2010.
<b>Wards Affected:</b>	All Wards;
<b>Report Writer:</b>	Graham Terry
<b>Deadline for Report:</b>	09/11/10
<b>Lead Member:</b>	Executive Member for Health & Adult Social Services
<b>Lead Director:</b>	Director of Adults, Children & Education
<b>Contact Details:</b>	Graham Terry, Head of Corporate Services, Housing & Adult Social Services
	graham.terry@york.gov.uk
<b>Implications</b>	
<b>Level of Risk:</b>	04-08 Regular monitoring required
<b>Reason Key:</b>	
<b>Making Representations:</b>	By email to the report author
<b>Process:</b>	N/a
<b>Consultees:</b>	n/a
<b>Background Documents:</b>	Committee Report for Update on Implementation of Keyless Service
<b>Call-In</b>	
If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 06/12/10	

FORWARD PLAN ITEM	
<b>Meeting:</b>	Executive
<b>Meeting Date:</b>	14/12/10
<b>Keyword:</b>	Adult Social Care; Health, well-being and care; Health; Education;
<b>Item Type:</b>	Executive Decision - of 'Normal' Importance
<b>Title of Report:</b>	Annual Performance Assessments for Adult Social Care & Children's Services
<b>Description:</b>	Purpose of report: This report summarises the findings of the Annual Performance Assessments for both Adult Social Care and Children's Services as completed by the Care Quality Commission (CQC) and OFSTED respectively. The report will highlight our response to any areas of improvement.
<b>Wards Affected:</b>	The Executive Member is asked to: Approve the response All Wards;
<b>Report Writer:</b>	Pete Dwyer
<b>Lead Member:</b>	<b>Deadline for Report:</b> 02/12/10 Executive Member for Children & Young People's Services, Executive Member for Health & Adult Social Services
<b>Lead Director:</b>	Director of Adults, Children & Education
<b>Contact Details:</b>	Pete Dwyer, Director of Adults, Children & Education  Pete.Dwyer@york.gov.uk
<b>Implications</b>	
<b>Level of Risk:</b>	16-20 Action plan required
<b>Reason Key:</b>	
<b>Making Representations:</b>	By email to report author.
<b>Process:</b>	N/a
<b>Consultees:</b>	n/a
<b>Background Documents:</b>	Committee Report for Annual Performance Assessments for Adult Social Care & Children's Services
<b>Call-In</b>	
If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 20/12/10	

FORWARD PLAN ITEM	
<b>Meeting:</b>	Executive Member for Health & Adult Social Services
<b>Meeting Date:</b>	21/12/10
<b>Keyword:</b>	Adult Social Care;
<b>Item Type:</b>	Executive Member Decision - of 'Normal' importance
<b>Title of Report:</b>	Older People's Strategy
<b>Description:</b>	<p>Purpose of report: To update the Long term Commissioning Strategy for Older People and outline commissioning plan for next 3 years.</p> <p>The Executive Member is asked to: Consider and confirm the Strategy.</p>
<b>Wards Affected:</b>	
<b>Report Writer:</b>	Kathy Clark
<b>Lead Member:</b>	Executive Member for Health & Adult Social Services
<b>Lead Director:</b>	Director of Adults, Children & Education
<b>Contact Details:</b>	Kathy Clark, Assistant Director (Commissioning and Partnerships)
	kathy.clark@york.gov.uk
<b>Implications</b>	Equalities, Financial, Resources, Property
<b>Level of Risk:</b>	04-08 Regular
<b>Reason Key:</b>	monitoring required
<b>Making Representations:</b>	by email to the report author - kathy.clark@york.gov.uk
<b>Process:</b>	The strategy will be subject to consultation with the Older Peoples Partnership Board, the Adult Commissioning Group for York
<b>Consultees:</b>	
<b>Background Documents:</b>	Committee Report for Older People's Strategy
<b>Call-In</b>	
	If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 10/01/11

**Call-In**

FORWARD PLAN ITEM	
<b>Meeting:</b>	Executive Member for Health & Adult Social Services
<b>Meeting Date:</b>	25/01/11
<b>Keyword:</b>	Adult Social Care;
<b>Item Type:</b>	Executive Member Decision - of 'Normal' importance
<b>Title of Report:</b>	Safeguarding Board (Adults) Annual Report
<b>Description:</b>	Purpose of report: It is a requirement to advise the Executive Member of Health and Adult Social Services of safeguarding activity last year. There is no decision to be taken, but the paper is to be formally accepted and recorded as seen by the Executive Member.
<b>Wards Affected:</b>	Members are asked to: Formally accept and record.
<b>Report Writer:</b>	Anne Bygrave
<b>Lead Member:</b>	Councillor Jonathan Morley
<b>Lead Director:</b>	Director of Adults, Children & Education
<b>Contact Details:</b>	Anne Bygrave
<b>Deadline for Report:</b>	11/01/11
<b>Implications</b>	
<b>Level of Risk:</b>	01-03 Acceptable
<b>Reason Key:</b>	
<b>Making Representations:</b>	Contact report author
<b>Process:</b>	None
<b>Consultees:</b>	N/A
<b>Background Documents:</b>	Committee Report for Safeguarding Board (Adults) Annual Report
<b>Call-In</b>	
If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 07/02/11	

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